

Customer Service Representative

Adams-Columbia Electric Cooperative is now accepting applications for full – time **Customer Service Representative** to work at the organization’s Friendship Office. Duties will include personal customer contacts, data entry, routing calls, filing, and special assignments. The ideal candidate will have excellent computer skills, customer service skills and previous experience working in a call center environment.

Adams Columbia Electric Cooperative is committed to creating a diverse environment and is proud to be an equal opportunity employer. We offer a competitive salary and a full benefits package. To apply, or for more information, please visit <http://www.acecwi.com/Careers/> to download an application. You may also pick up an application in person at the Friendship office. The deadline to apply is Friday, January 27th at 4 p.m.

EOE M/F/Disability/Veteran