

Registering for SmartHub: (if you have signed up for SmartHub already, please login and skip to step 11)

Step 1: Go to www.acecwi.com. Click on the SmartHub icon in the top right corner.



Or the "SmartHub Login" on the main page of our website on the right side.

A screenshot of the "SmartHub Login" form. The form has a green header with the text "SmartHub Login". Below the header, there are two input fields: "E-mail:" and "Password:". Below the "Password:" field is a green "Login" button. At the bottom of the form, there are two links: "Can't access your account?" and "New User? Register to use SmartHub!".

Step 2: Click on the link for New Users

A screenshot of the Adams-Columbia Electric Cooperative SmartHub login page. The page has a light green background. On the left, there is a logo for Adams-Columbia Electric Cooperative. On the right, there is the SmartHub logo. In the center, there is a login form with the text "Enter e-mail address & password to login". Below this text are two input fields: "E-Mail Address" and "Password". Below the "Password" field is a "Login" button. At the bottom of the form, there are two links: "Can't access your account?" and "New User? Sign up to access our Self Service site.". At the bottom left, there is a smartphone icon with a bell notification icon. To the right of the icon, there is text: "Members can now report outages & receive outage notifications through SmartHub! Manage contacts, then manage your notifications in your SmartHub account." At the bottom right, there is a small version number: "Version: 12.9.3".

Step 3: Enter your Account Number, Last Name or Business Name, and email address.

New User Registration

To register as a new user, please enter the following information.

Billing Account Number

Last Name or Business

E-mail Address

Confirm E-mail Address

Submit

Cancel

Step 4: You will be prompted to enter your Most Recent Bill Amount or your Zip Code. You will also need to check the box that states, I'm not a robot.

Please answer the following about the account that you are trying to register in order to protect you against identity theft.

Security Question 1

Most Recent Bill Amount
Billing ZIP Code

Answer

I'm not a robot

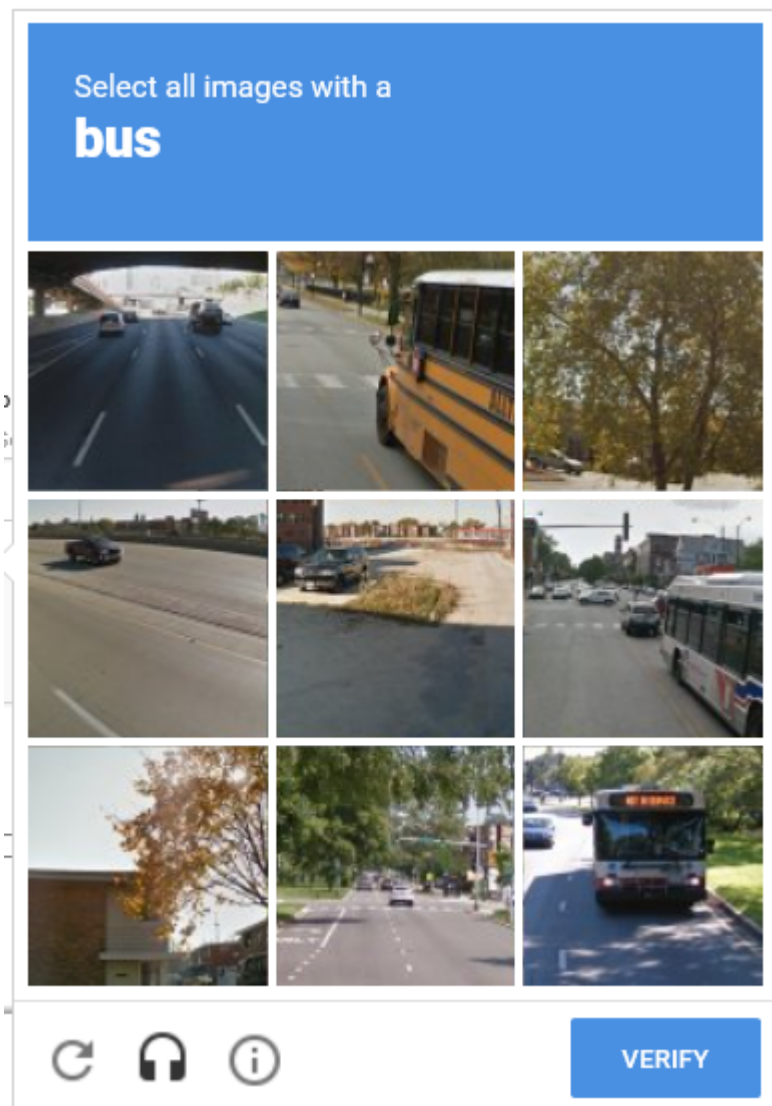


I accept the [Terms and Conditions](#)

Submit

Cancel

Step 5: You will then be prompted with a picture selection similar to the one below. Once you have selected the correct images, you will need to click Verify.



Step 6: Make sure to read and check the I accept the Terms and Conditions. Click Submit.

I accept the [Terms and Conditions](#)


Step 7: You will receive a Congratulations message. Click the Login Button.

Congratulations!


Your registration is complete. You will receive an e-mail with a temporary password. Use it to login and change your password.

Login

Step 8: You will be taken back to the login page. You will receive a temporary password in your email.



Adams-Columbia
Electric Cooperative



smart hub

Enter e-mail address & password to login


E-Mail Address

Password

Login

[Can't access your account?](#)
New User? [Sign up to access our Self Service site.](#)

Version: 12.9.3



Members can now report outages & receive outage notifications through SmartHub!
Manage contacts, then manage your notifications in your SmartHub account.

SmartHub Registration

Your Adams-Columbia Electric Co-op SmartHub registration was successful.

Your temporary password is: XXXXXXXXXX

[Log In](#)

Step 9: You will then be asked to establish a new password. Click Submit.

Please change your password

E-Mail Address	<input type="text" value="aphelps@acecwi.com"/>	
New Password	<input type="password"/>	Password Strength: 8-character minimum; 16-character maximum; at least one numeric character
Confirm Password	<input type="password"/>	
	<input type="button" value="Submit"/>	<input type="button" value="Cancel"/>

Step 10: You will then be asked if you would like to turn off paper bills. Select Yes or No and click Submit.

Paperless Bills

Would you like to turn off paper bills?

Yes
 No

Please note that this will apply to all accounts registered with this email address.

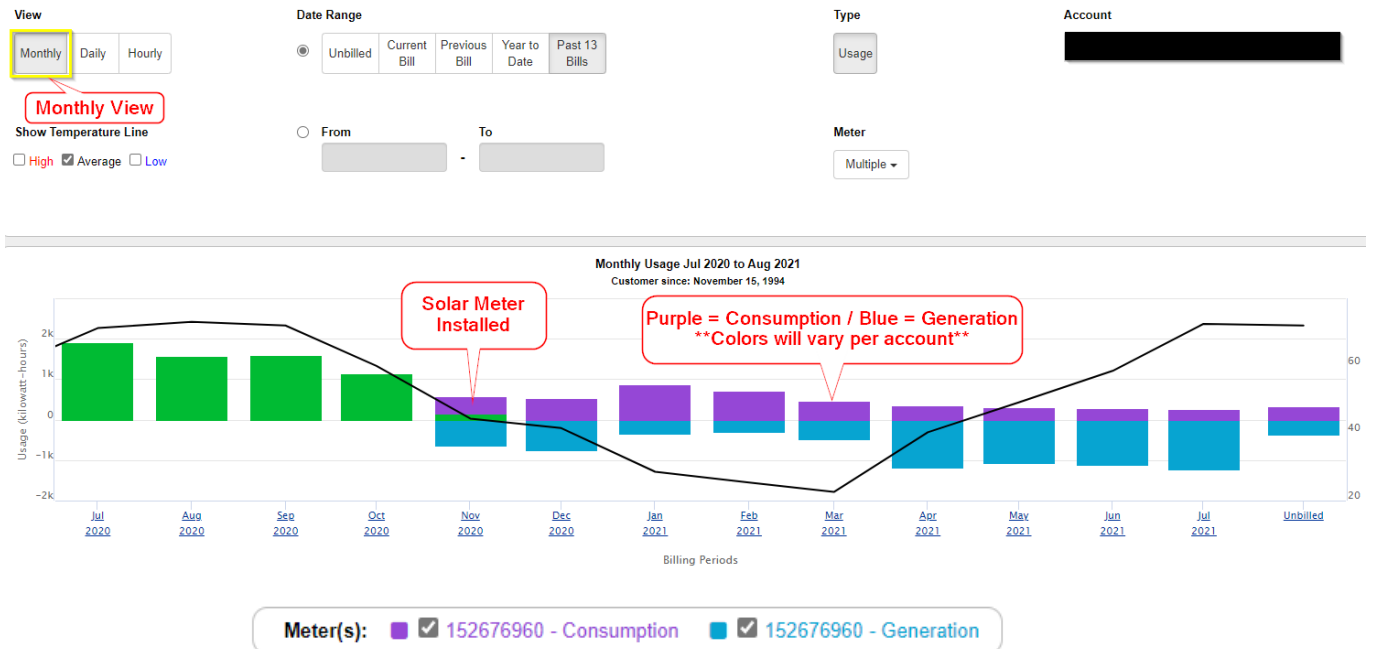
View Consumption & Generation

Step 11: You are now logged into SmartHub. Scroll your mouse over the “My Usage” Tab to gain the dropdown menu & click on “Usage Explorer.”



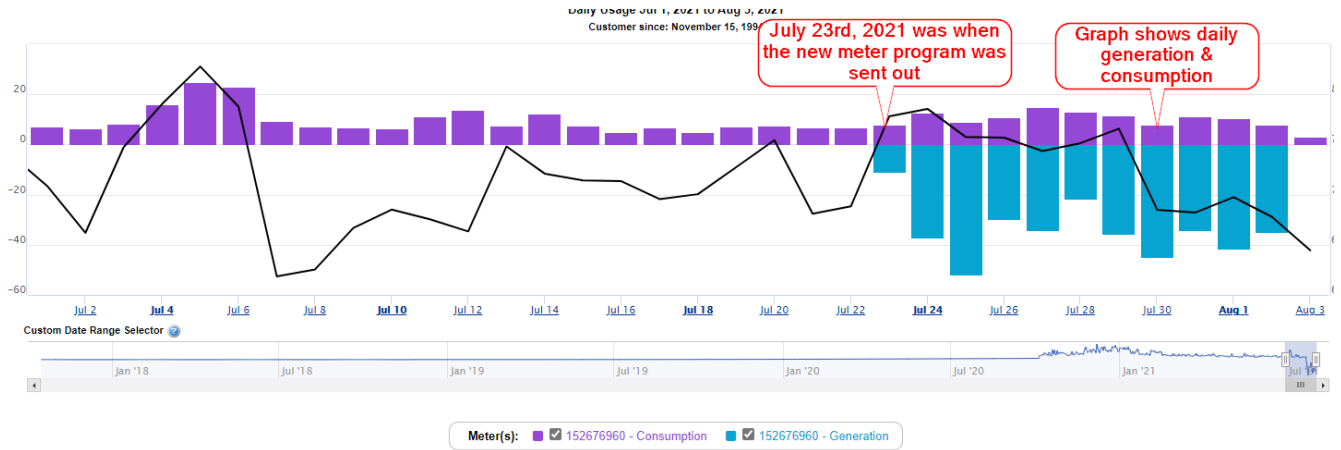
Step 12: Under the “Usage Explorer” Tab, you can see monthly, daily, or hourly data for consumption & generation.

Monthly Graph



Jun
2021

Daily Graph – Click on the Month/Year at the bottom of the graph in order to see daily reads for that month. (This is a very recent change; and depends on when ACEC sent out the new meter program to your meter, so the date you see the daily consumption & generation will vary.)



Hourly Graph – Click on the date at the bottom of the graph and it will show your hourly consumption or generation for that day.

