

SCHOLARSHIP APPLICATION DIRECTIONS ADAMS-COLUMBIA ELECTRIC COOPERATIVE

APPLICATIONS MUST BE POSTMARKED NO LATER THAN FEBRUARY 9, 2018. THIS IS A FIRM DATE – THERE WILL BE NO EXCEPTIONS ON ANY MATERIAL RECEIVED AFTER THIS DATE!

Many applications are rejected because they are not complete. Due to the number of applications received, we are not able to take the time to send them back to you for completion. Please be sure that all forms are filled in completely before forwarding to us. **Incomplete applications will not be submitted to the Scholarship Committee for their consideration.** Please make sure your name is on all sheets and follow the instructions carefully. (*Suggestion: Collecting all the needed material for your application and sending it to us yourself will help guarantee a completed packet.*)

1. **Complete** the Application Form.
2. On a **separate** sheet of paper, include a **one-page summary** of some of the significant events of your life and describe your educational goals.
3. If you are a high school senior, college student, or continuing education student, please have your high school (or college, as applicable) guidance director, advisor or equivalent, **give you or mail us a transcript of your grades to the address listed below.** (A copy of your transcript is acceptable.)

**Adams-Columbia Electric Cooperative
Attention: Scholarship Program
P.O. Box 70
Friendship, WI 53934-0070**

4. **THREE** references are required. Have your references mail the completed form to the address above, or have them return the reference back to you (*this would assure you of a completed application*). Reference Sheets may be given to a high school principal, teacher, county agent, youth agent, banker and/or employers. At least one reference should be from an employer or community leader. **Please inform the person completing your reference that it is very important for the mailing to be postmarked no later than February 9, 2018.**

If you are awarded a scholarship, you will be asked to furnish two non-returnable photographs of yourself for publication. High resolution digital photos will also be accepted.